

Medication Policy

Updated June 2016

***Prescriptions**

Any student needing prescribed medications at school must have a signed Medication Authorization form on file. Medications shall be stored in the original container, with all the correct administration data intact. A medication administration record will be kept by the school nurse. Students are responsible for remembering to take their medications. Parents are responsible for restocking the medications. The school nurse is responsible for informing parents when refills are needed. All prescribed meds will be kept secure in the nurse's office, unless otherwise stated.

Prescribed emergency medications are used for seizures, anaphylaxis, asthma, or any other considered emergency. With different methods of administration, directions shall be stored with the container. Emergency plans for emergency medications must be implemented by the school nurse, with approval from parents and reviewed by teachers and staff. Emergency medications may be secured in the individual classrooms. Students are allowed to carry and administer their own emergency medications with parental consent.

Students approved for self administration of any prescribed medications must have a parent's consent for the student to self medicate as needed. The student shall inform the school nurse or staff of administration. Medications for self administration will be kept secured in the nurse's office or the classroom.

Prescribed medications of any kind will only be administered by the school nurse or by staff proved competent by passing the Iowa Medication Administration Course. A record of course completion is on file in the nurse's office and shall be updated as needed.

All student medication information is confidential.

***Over the Counter Medications**

Written or verbal parental consent for any OTC medications must be obtained before any administrations. The school nurse shall document all medications given. Any medications that can be harmful if repeated too soon require communication to inform parents of administration time and dosage. It is the responsibility of the school nurse to contact parents if students request OTC meds more frequently than needed. All OTC medications shall be secured in the nurse's office.