



## Aftercare Program

Please contact Jaci Van Den Berg, aftercare coordinator, with any questions at [jvandenbergs@siouxcenterchristian.com](mailto:jvandenbergs@siouxcenterchristian.com).

### The Purpose of Sioux Center Christian School's Aftercare Program:

- To act as an extension of the quality, Christ-centered educational experience offered by Sioux Center Christian School.
- To provide help with homework, organized group games, and outdoor play to keep children active and engaged during their time with us.
- To continue to strengthen the partnership between the parents and school.

### Registration:

Please return the following to the Sioux Center Christian School office:

1. The completed Aftercare Program Registration form(s) (**one for each child participating**)
2. A copy of your child's immunization record (if not already on file at school)
3. A copy of any court order pertaining to your child(ren), if applicable
4. The completed Aftercare Financial Commitment form

### Registration Fee:

A \$25 registration fee (per family) will be charged to utilize Aftercare throughout the year. This will be paid in August or whenever the family registers. This fee is to ensure that our program remains affordable for families utilizing our program every day and flexible for families needing it only sporadically.

### Cost:

\$3.00 per hour for each child for those who register in August, and \$3.75 for drop-in times (anyone who registers after August). There will be an additional late charge of \$2.00 per minute if the child is picked up after 5:35 p.m. **You may register your child for Aftercare anytime during the school year.**

### Payments:

The caregivers will sign your child in when they arrive at Aftercare. Parents will be responsible for signing their child out, and documenting the time of pickup. A bill will be sent to you at the end of each month. Bills must be paid promptly to ensure continued use of Aftercare. Receipts will be available upon request.

### Program Hours:

Monday, Tuesday, Thursday, Friday (3:05 p.m. to 5:30 p.m.) and Wednesdays (2:05 p.m. to 5:30 p.m.).

- **Aftercare will be closed the first day of school, all school breaks, and all of summer break.**
- **Aftercare will be open the following professional development days from 7:45 a.m. to 5:30 p.m. at a rate of \$3.50 per hour: October 2, October 3, October 4, February 13, February 14, and April 14.**

- ***Drop-in will not be offered. This service is only available to those registered for Aftercare.***
- ***Students must bring a lunch. The school will provide a morning and afternoon snack.***
- ***Parents must sign up for these days at least 2 weeks in advance.***
- ***More days may be added as the year progresses, based on parental requests and staffing availability.***

**Inclement Weather Policy:**

We will NOT have Aftercare on days when school is let out early or cancelled due to inclement weather.

**Supervision and Care Providers:**

Children will be under the direct supervision of the caregivers in the Aftercare room or other areas on school premises.

**Aftercare Program:**

Children will walk from their classroom to the Aftercare room. Students are encouraged to bring their own snack to eat during their time in Aftercare, as the school will not be supplying a snack. Should your child have special dietary needs, please discuss with the supervisor. Our program will also provide opportunities for children to get outside or engage in activities in the gym (when available), as well as board/card games, coloring, and Wednesday movie time.

**Homework:**

Older students will have the opportunity to use this time to engage in homework. It is still the parent/guardian's responsibility to ensure that homework has been completed, as students may not fully complete the work during Aftercare.

**Pickup:**

- Children will only be allowed to leave the facility with parents, guardians, or persons specified on the registration form or a person who has written permission (text, email, note) from a parent.
- If a person not indicated on the registration form attempts to pick up the child, the supervisor will ask the person to remain outside the classroom until the parent is contacted for consent.
- If the parent does not arrive to pick up the child, the supervisor will contact the work and home numbers of both parents and all emergency contacts.
- A notice will be posted on the classroom door if the group is on the playground or gym.