

<p>Head of School</p>	<ul style="list-style-type: none"> • Oversee the maintenance of all student files • Represent SCCS with both internal and external communication • Coordinate all services provided by SCCS faculty and staff • Coordinate all services with outside providers (NWAEA, CLC Network, Sioux Center Community School, etc.) • Organize NWAEA team meetings • Facilitate parent meetings, as needed • Maintain knowledge of resources and responsibilities at both state and federal levels • Assign paraprofessionals • Decide capacity for SCCS to address a prospective child's needs in collaboration with the inclusive education team • Oversee teacher and paraprofessional training • Oversee the development and implementation of student plans • Order all materials needed for inclusive education • Oversee the universal screening and progress monitoring assessment process • Facilitate the transition of students going to high school • Support all members of the inclusive education team
<p>Resource Teacher</p>	<ul style="list-style-type: none"> • Maintain all files for students receiving services • Assist in assigning paraprofessional support • Provide input in relation to capacity for SCCS to address a prospective child's needs • Assist in paraprofessional training • Aid in the transition of students going to high school • Create educational programs for students being served by partnering with the classroom teacher, communicate with and support the paraprofessional implementing the plans (if applicable) • Provide input at parent meetings, facilitate meetings as needed and assigned • Report to the head of school
<p>Paraprofessional</p>	<ul style="list-style-type: none"> • Carry out plans in collaboration with the classroom teacher and/or the resource teacher • Be the "hands and feet" of plans both in the classroom and outside the classroom • Assist with progress monitoring as necessary • Report to the head of school • Attend paraprofessional meetings and trainings
<p>Classroom Teacher</p>	<ul style="list-style-type: none"> • Work collaboratively with the resource teacher and/or paraprofessional to create an educational program for students being served • Provide information needed for progress monitoring • Provide input at parent meetings, communicate often with parents • Share classroom resources, handouts, etc. with the resource teacher and/or paraprofessional as needed • Provide a welcoming environment for paraprofessionals • Set clear expectations for paraprofessional support and the educational program and progress of students